

CRRRA Board Meeting Minutes
Tuesday, October 17, 2006
2:30pm – 4:30pm

Present: Alec Cooley (Past President), Bill Worrell (advisor – dropped off at 3:00pm), Laureteen Brazil, Tracie Bills, David Krueger, Todd Sutton, Leslie Lukacs, Julie Muir, Rick Anthony (joined at 2:52), Bob Nelson, Susan Collins (joined at 2:45pm), Kym Dreher (Staff), Judi Gregory (Staff)

Absent:

1. Review/Approve Agenda

2. Approval of Minutes

a. September 24 - 25, 2006 Board Retreat meeting minutes

Motion: Nelson/Lukacs moved to approve the Sept 24 – 25, 2006 board retreat minutes. 6/0/2 abstain/2 absent (Anthony, Collins) **Motion Passed.**

b. Record e-votes from previous month (none)

c. Communications received

Julie read a letter from a student from a Sacramento high school. Marian Institute thanked CRRRA for the payment for the Gunter. Alec advised Julie to respond to the student's letter, thanking her and encouraging her.

ACTION: Julie will respond to letter from student.

3. Officer Reports - consent

President –

Nothing Reported.

Secretary –

- *Discussed responsibilities regarding the Secretary position with Bob Hollis*
- *Reviewed the Internal and External Policies*
- *Put a rough draft together for 2007 elections for next meeting.*

Treasurer –

Attached is the financial report for the month ending September 2006. This report is based on the financial information provided by ARC including the September 2006 income statement.
[Financial Statement](#)

Correction to the NRC dues line item, Cynthia will revise and resend out.

Alec elaborated on the financial report. David will see if ARC will change the financial statement in the have a line item for the whole year (additional column). Show the whole year budget not just the year to date. David will talk to Cynthia to have her make this change.

Staff/ARC –

This month Staff worked on getting ready for membership renewal in November and also worked on other board needs. The directory is done and was sent to Judi Electronically for proofing today. Remember Kym will be out of the office until Nov 6, 2006. If you need anything call the office and ask for Steve or Connie.

Staff/MD –

Please see yahoo files for a copy of the completed September report and hours worked
[Managing Director Report](#)

The past month has been extremely busy. I have been working primarily on the post conference report and thank you letters, and participating in 2007 conference planning activities and various other projects. My goal is to have all 2006 conference related items completed by 10/13/2006 and begin focusing on committee organization, the 2007 conference and other projects.

Staff/Website –

See the yahoo site for copy of report and hours worked. [Web administrator report](#)

TC Liaison –

I'm working to assimilate the duties from Julie. Also, working to establish quarterly meeting schedule and get budgets in for approval. Otherwise, nothing to report this month.

NRC Liaison –

Nothing Reported.

ARD Liaison –

Laurenteen sent an email introducing herself to Barbara and asking her how to be of assistance this year during the transition for ARD.

GA Liaison –

During September and October, the primary GA liaison activity will be to follow-up with our partner organizations on post-conference wrap-up. We'll review the successes and challenges of the 2006 conference and solicit feedback that can be used in planning the 2007 conference.

4. Committee Reports – consent

Administration –

No Report this month.

Conference 2006 & 2007–

2006 - Post conference report will be posted on line and a full report will be made verbally at the meeting.

2007 - The 2007 conference committee held its first committee meeting on 10/5/06. The meeting was attended by approximately 20 participants. Conference subcommittees were discussed and members assigned. Additionally a draft logo was presented and comments given to the designer to make final revisions. The call for ideas was sent to the membership on 10/9/06.

DevComm –

No Report this month.

Policy –

No Report this month.

Program –

No Report this month.

5. Old Business

a. Liaison Position Voting –

Never voted on the Liaison positions.

-Assign Liaison Positions

a. NRC – Rick Anthony was interested and no one else was interested so Rick will be the Liaison.

b. Technical Councils - Bob Nelson was interested and no one else was interested so Bob will be the Liaison.

c. Americas Recycles – Laurenteen Brazil was interested and no one else was interested so Laurenteen will be the Liaison.

d. Government Relations – Susan Collins was interested and no one else was interested so Susan will be the Liaison.

e. Chapter Liaison – Bob Nelson and Bob Hollis will start looking into it and making chapters happen. Bob Nelson will come up with a liaison description.

Motion : Lukacs/Brazil moved to approve the liaison positions as recorded in the Sept minutes. 10/0/0/0. **Motion Passed.**

b. NRC Issues

i. NRC Letter –

ACTION: Leslie and Susan are making the changes and Julie will sign it and then send it off.

ii. NRC Background –

Alec, Rick and Julie gave a background on the relationship between CRRA and NRC.

iii. NRC Elections –

Julie and Rick will get together on Saturday and go over who the organization will cast their votes for.

ACTION: Get your votes into Rick today and he will put a little summary together and get it back to the board.

c. 2006 Conference Report –

Judi presented the report.

d. CAW – Official Sponsorship

Judi talked about the past years sponsorship. We give them 2 free sponsorships and they give us a table at their birthday party.

Motion: Nelson/Bills moved to authorize staff to negotiate same sponsorship with CAW for 2007. Also suggest that Gov't Affairs Liaison and President coordinate to offer some of the tickets to CIWMB or DOC. 10/0/0/0.

Motion Passed.

e. Member Directory Update –

Was sent to Judi this morning for proofing and she will figure out how to put the sponsors on there. Bob and Judi will figure out how to get that done. Kym also suggested that there be a link to update info to her email. The board suggests a quarterly update online to the directory.

ACTION: Kym will send the word Doc to Judi for proof and adding the sponsors. Judi will work with Bob to get it online and Staff will update Quarterly.

6. New Business

a. Schedule Committee Meetings –

Discussion on the amount of people on each committee. Julie removed herself from the Admin so that Alec could join it.

Admin committee – First meeting - Nov 3 – 2:30pm, Meet monthly on 1st Friday 2:30pm.

Program committee – First meeting Nov 7 - 3:00pm, Meet monthly on 1st Tuesday 3:00pm.

DevComm committee – First meeting Oct 20 – 10:00am, Meet monthly on 3rd Friday 10:00am.

Policy committee – First meeting Nov 6 – 10:00am, Meets monthly on 4th Thursday 10:00am.

b. Executive Director Training

Judi proposed an Executive Director Leadership Program. This is something that may just to be aware of and move forward once the admin committee recommends a direction to the board from management structure.

Action: Kym will send website to Judi about other training opportunities and that Judi will get more details of this training and forward to admin committee.

Meeting adjourned: 4:15pm

Next Meeting: Conference Call, November 21, 2006 @ 2:30