

CRRA Board Meeting
Tuesday, May 18, 2005
San Jose Hilton
2:15pm – 5pm

Present: Julie Muir, Bob Hollis, John Davis, Alec Cooley, Judi Gregory, Bill Worrell, Shana Levy, Stephen Bantillo (3:00 pm), Susan Collins, Kym Dreher (staff)

Absent: Rick Anthony

Members Meeting: Steve Wyatt, Stephen Bantillo, Brian Hamlin

12:45 – Open Members Meeting

2:10 – Close Members Meeting

1. Approval of Agenda

2. Approval of Minutes

a. 4/19/05 Board Meeting Minutes

Motion: Muir/no second. **Motion tabled to next meeting.**

b. Record any e-votes from previous month.

3. **Officer Reports**

a. **President's Report**

& Communications Received

Judi updated the letter to Darryl about him becoming an advisor and sent it. She has not heard back from him, but he has been out of town.

Judi gave a brief update on the Biltmore strike issue. Discussion on sending a letter to the membership about the boycott and get their opinion. She reported that she would keep watching it and that we still have the convention center reserved.

Action: All Committees get a report of what we are doing and goals to Judi for members meeting report.

b. **Treasurers Report**

Susan handed out budget reports. Discussion on goals and where we are on meeting the goals. Discussion on needing to bring sponsorship in at the Conference. Judi handed out an updated sponsorship. Stephen Bantillo suggested looking into having a sponsor pay for someone to be a fundraiser for the Organization like NRC did.

c. **Staff Report**

Staff is working on Conference and membership. Kym thanked to the Board for the flowers they sent while she was sick. Discussion on Membership issues on comps. It was decided that the Membership Directory would be done for distribution at the Conference.

c. **TC Liaison Report**

Next quarterly conference call schedule for the week of June 13th.

Continually working with the TCs on the policy paper, recruitment paragraph, workshops at conference, TC time at the conference, 5 minute presentation, exhibit hall booth, TC business meetings and TC elections.

HHW Council still has not restarted. Still need to look for more people who are willing to help out.

Other projects including working on a model TC budget, work plan, and charter.

d. NRC Liaison Report

- *CRRA participation in NRC Conference (Submittal Form Attached #C)*

Discussion on who is attending the NRC Conference from the Board – Alec is going and possibly Bob will go. CRRA is not going to do the booth purchase but is going to use the free reg.

Motion: Worrell/Muir moved to have Alec Cooley use the free registration given to CRRA from NRC. 7/1/1 absent.

Motion Passed.

There has been some discussion on the affiliate listserv regarding conference management/registration software.

There will be a ROC meeting from 9-12 am on Sunday morning, August 28th at this year's annual Congress in Minneapolis, Minnesota.

In addition, there is day and a half leadership training for affiliate leaders (limited to 2 people per affiliate organization). It will start Thursday, August 25 at 1 pm and then all day Friday, August 26th, before the Congress. The training costs and food and beverage will be supplied by NRC. Travel, lodging are each person's responsibility.

We are also being offered special affiliated package for the 2005 Congress that includes:

- *A booth in the Hall of States for \$100 (about 7% of the member retail price)*
- *One free Congress & Expo registration (a \$580 value)*
- *Two registrations at \$180 each, if you sign up for a booth*

Complimentary meeting space (with some restrictions)

Action: Julie will work on getting CCQC off the books

e. America Recycles Day Report

Steve Collins is shipping everything to ARC and Bob and Alec are working on finding funding for the shipping and staff time.

4. Committee Reports

a. 2005 Conference Report

Submitted by: Judi Gregory

Printed Materials:

The second registration mailing (small tri-fold) has been mailed. The final printed piece, the Registration Brochure is at the printer and will be mailed by month end. It is currently posted on-line and an email will be sent to all members notifying them.

Program:

Speaker letters were sent last month. Moderator letters are scheduled to go out within the next week. Earlybird registration rates will be honored for speakers/moderators.

Registration:

Online registration forms are available for conference attendees, speakers, moderators and exhibitors. We currently have approximately \$14,000 registration and \$11,600 in booths booked.

Hotel:

Nothing new to report. As I emailed last month, Darryl's conversations with the hotel union showed them to be very low on resources. John Davis also sent the email about one of the hotels signing a contract independent of the union, which would seem to affirm the weakness of the union boycott and all plays to our favor.

Sponsorship:

SLO IWMA/Waste Connections renewed for \$2,500, and DOC renewed for \$10,000, we also signed a new sponsor the APC for \$5,000. Our sponsorship

currently stands at \$21,000 received and \$58,000 billed, plus approx \$40,000 in kind. (sponsor report to be hard copy at meeting)

Tours & Special Events

Nothing else to report.

b. Administration Committee

Discussion on creating a CRRA Liaison between the CIWMB/DOC and CRRA Board.

Action: Bill will come up with job description for the CIWMB/DOC/CRRA Liaison position.

c. Policy Committee

Discussion on Bruce Olszeski request.

Motion: Bill/Collins moved to make no position on it yet.

7/1oppose/0abstain/1 absent. **Motion Passed.**

c. Communications Committee

Shana handed out **CRRA IDENTITY DEVELOPMENT: TAGLINE & LOGO** and the Board discussed some of the suggestions.

Action: Board get back to Shana will by the end of next week for your choices on the Tagline.

e. Development Committee

Nothing to report.

f. Program Committee

Nothing to report.

6. Old Business

a. Future Management Structure

In concept the Board likes an interim paid position for Judi to do. It would require getting the Bylaws changed. There will be a call next week with Judi/Susan/Bill to discuss this issue more, and then another call without Judi for the Board to make a decision.

7. New Business

a. 2006 Conference Locations

CRRA received a signed contract from City of San Jose for hosting the 2006 Conference. County TAC is also going to help on the planning committee.

Motion: Muir/Hollis moved to have Staff increase room nights to 200 room for peak nights to enable CRRA to get a contract at the San Jose Convention Center. Aye – 8/01 absent. **Motion Passed.**

Action: Send RFP to Board & Stephen that was sent to the Convention Center.

Action: Add 2007 Conference Planning on the next agenda.

b. Officer Elections Process

Discussion on the election ballots and the schedule to get them out.

Motion: Collins/Cooley moved to approve the 3 ballots with the changes mentioned. Aye – 8/01 absent. **Motion Passed.**

Meeting Adjourned: 5:15pm