

CRRA Board Minutes  
**Tuesday, September 21, 2004**  
**Conference Call 800-294-4202**  
**2:00 PM – 4:15 PM**

(Original Agenda items in black text, minutes in red text)

Present: Judi Gregory, John Davis, Alec Cooley, Bob Hollis, Shana Levy, Julie Muir, Rick Anthony. Bill Worrell joined during the call.

Absent: Susan Collins

1. Approval of Agenda

Judi, asked Grahame to get all minutes for last year to her for retreat. She will bring discs for all members.

2. Approval of Minutes – postpone till October

3. President's Report and Communications Received (Judi)

4. Treasurers Report (Susan)

Reviewed Susan's email. Membership renewal coming up. If we can keep retreat expenses to around \$5,000 it should not hurt us at all.

NRC dues of approximately \$12,000 have not been paid yet this year. Dues may be offset by NRC Congress proceeds.

5. NRC Conference Update (Alec)

Alec has sent "thank you" letters to Norcal and SF Department of Environment. A number of new members but we do not know details yet. Membership reports show only approx 20 members. Most new members were in District 9. (San Fran) NRC Conference photos are now on NRC web site.

Financial info will be available by end of month and distributed at retreat

- a. GRC International Dialog – Reassignment of standing committee to review workshop

Committee was already put together in July conference call. Judi suggests reassigning the committee to possibly tech councils and new Board members.

Judi suggests inviting one person from each tech council to participate.

Alec: Committee should be broad-based with a number of people and not a personal issue.

Judi: CRRR Board may have been inadvertently negligent for not notifying NRC of GRC activities. May have been in violation of CRRR/NRC agreement.

Judi: Goal, a couple of conference calls before retreat so we have initial info to present at that time.

Committee: Judi, Bob, Rick and Susan. Shana will be back-up if Susan can not participate.

Rick: GRC, Planned for 89 had 170 show up. Collected approx 17k and approx cost was 16k. Members of CIWMB were there and thought was a success.

Jerry Brown showed and supported. CIWMB gave \$5,000. No Quid Pro Quo.

#### 6. 2005 Conference Report (Judi)

Second conference committee meeting set up. Drawing from general membership in LA area.

##### a. 2005 Conference Hotel Contract

Judi: Contract needs to be signed with Biltmore by tomorrow or we lose our block. In last five conferences food and beverage lowest was 25k and change. That was with no meals and no on-site events. Thus, Judi comfortable with 30k F&B commitment.

John: Suggested Judi check price on rooms based on usage rather than flat-fee.

No outside catering allowed. Judi will try to get contract amended so on-site events by attendee groups/sponsors will count towards our 30k commitment.

CRRR will do all large tickets event onsite.

Judi will talk with them and make any revisions possible.

**Motion: (Davis/Levy): to approve 2005 CRRR Hotel Contract with Biltmore as is. Motion carries. 7/0 –1 abstain, 1 absent.**

##### b. ARC Management Contract

Connie called and said they are at a critical point and need to know what CRRR needs from them for the next conference. They have taken on new clients. Judi recommends working with ARC for 2005 on selected items. Judi and Alec will work with Connie to prepare contract by retreat for Board review.

(This was just a comment about our existing management contract which has a 30 out clause – probably not needed in minutes)

Need to explore conference contract. What do we want ARC to do? Registration and exhibitor will probably need ARC. Other items may be better served by CRRRA committees.

7. CRRRA Business
  - a. CRRRA Retreat (Alec)

Alec: Assuming set for Arcata, meeting rooms set for Sat and Sun. Hotel is one mile north of Arcata.

Judi: Budget for event?

Do we need both Connie and Kym at retreat? Would not be any extra cost.

Alec: People welcome to come on Friday for a redwoods hike.

- b. Management Contract
    - a. Additional services from ARC (Connie/Judi)

Connie has hired new accounting person. New accounting is using less time; therefore ARC has some time to provide additional services. ARC has felt that this last year had reduced communication and has recommended having ARC person sit in on conference calls and take minutes.

- c. Website Updating (Alec)

Who will be liaison? Will be discussed at retreat. Bob volunteered to review website and have some areas updated prior to retreat.

- d. America Recycles Day (Alec)

CRRRA is rep in CA for Nov 15 America Recycles Day. National ARD folks get info to us and we get it to people in CA. May include promotional items, brainstorming, troubleshooting, helping with events, updating web site for recycleday.com. Taking 2-3 hours per week tops. Later may take 10 hours per week. Bob will take lead, Alec will support.

8. Other Business
  - a. Landfill Reform Document (attachment from Peter Anderson)

Peter requested that the CRRRA support the four-page document related to landfill long-term cost.

Rick: The action is supporting the report saying long-term landfill costs should be considered.

**Motion: (Anthony/Davis) To endorse letter in concept the landfill reform letter prepared by Peter Anderson and ask Bill Worrell to draft letter of support. Motion carries 8/0, 1 absent.**

Alec: Tribute or certificate of appreciation for Daryl Young? All in agreement. Judi will draft letter. Further details to be determined

Judi: Next conference meeting on Sept 30<sup>th</sup>.

Meeting Closed 4:14pm.